



**Jackson/Teton County
Affordable Housing Department**

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To: JTCHA Board
From: Stacy Stoker
Date: 2/7/2018
RE: Engage 2017 Special Meeting

The Engage 2017 process is moving into Phase 4. Phase 4 of the process is for the Housing Authority Board and the elected officials to adopt the Housing Rules and Regulations. The schedule is as follows:

2/15/18	Clarion to provide first draft of Housing Rules and Regulations for staff to review and edit.
3/2/18	Legal review of Housing Rules and Regulations.
3/9/18	Public Release Draft of Housing Rules and Regulations
3/21/18	JIM Brainstorm for needed changes.
4/2/18	Housing Authority Board recommendations (exact date to be determined on 2/7/18)
4/11/18	JIM First Reading (process for Town adoption)
4/20/18	45 day public notice (process for County adoption)
4/20/18	Release Document for 45 day public review and comment period
5/21/18	2 nd Reading (process for Town adoption)
6/4/18	3 rd Reading - Town and County adoption.

The Special Meeting of the Housing Authority Board is to discuss potential changes to the document and make recommendations to the elected officials. Any changes will need to be made before the First Reading and before the 45 day release period. The public will have the opportunity during the 45-day release period to comment on the document. The hope of staff is that there won't be substantial changes during the 45-day period because the public has had plenty of opportunity to comment in the 9 months leading up to it.